

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE CHARTER REVISION COMMISSION

Members of the Charter Revision Commission held a meeting on Monday, May 21, 2015 at 7:30 P.M. in Meeting Room 1 of the Municipal Center, 3 Primrose Street, Newtown, CT. Chairman Jeff Capeci called the meeting to order at 7:30pm.

Present: Jeffrey Capeci, Tom Long, Eric Paradis and Dan Wiedemann

Tom moved to approve the minutes of the meeting of May 7, 2015. Motion seconded by Eric, all in favor.

Members reviewed charge items categorized under BOF MISSION and FINANCE DIRECTOR:

Charter Section	Suggestion	Member Comments
1-40, 2-130	Consider merit of Town Meeting as a legislative body and functionality of the Town Meeting. Also clarify the legislative body and the role of the BOF as BOF has some legislative authority in appropriation process.	Membership is in general agreement the Town Meeting should be eliminated. Must consider other options for approving appropriations above \$500K LC limit and below \$10MM referendum trigger.
6-02	Considering BOF does most financial legwork, should auditor come with recco from BOF?	OK to change. Include advise on the acceptance of the report too.
7	Legislative Bodies. Does that include BOF?	
7-51	Language should be consistent and include recommendation from BOF concerning regulations pertaining to BOF function. Also, CIP reg should not be sole duty of Council. Should be in conjunction with BOF. BOF should have ability to write regulations pertaining to financial matters subject to approval of Council.	Jeff will work on a language proposal.
2-120A	"And the town clerk shall file with the financial director a full statement of such receipts monthly" is not necessary	Get Clarification from R. Tait
5-01A	suggestion was made to consider this section and whether or not it's the best way to hire a financial director	Seems like a reasonable process allowing flexibility as well as accountability. Find out if the BoF has a suggested change.
5-01B2	Clarify the role of Town and BOE funds. Does the finance director have overall fiduciary responsibility?	Needs clarification
5-01B2	Eliminate the word "Trust"	Needs clarification
5-01B3	Finance Director no longer holds bonds in safekeeping	Needs clarification Bonds in Safekeeping or safekeeping of Bonds.
5-01E	IncludeBOF? Who does Financial Director report to? Clarify?	Strike entire paragraph
3-30A5	eliminate reference to section6-60 because we recommend eliminating section 6-60 later on	OK
5-01B4	Consider Town meeting Language and the LC and BOF/ BOS role.	Proposed changes to first sentence of paragraph: He/She shall determine when to issue authorized notes or bonds authorized by the Town Meeting or Legislative Council.

Having No further business, the meeting was adjourned at 9:00pm.

Respectfully Submitted,

Jeff Capeci